

Online Leadership Training Worksheet and Action Plan

Module 1: Influencing

Notes from the presentation on Influencing:

This image shows a full page of a document template. It consists of a series of evenly spaced, thin black horizontal lines running across the width of the page. The background is white, and there are no margins, text, or other markings present.

Take some time to reflect on the learnings from module 1. Feel free to rewind the video to watch segments again. What are the key lessons or development areas that apply to you in your workplace?

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Module 2: Performance Management and Developing Employees

Notes from the presentation on Performance Management and Developing Employees:

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Take some time to reflect on the learnings from module 2. Feel free to rewind the video to watch segments again. What are the key lessons or development areas that apply to you in your workplace?

[illegible]

Module 3: Managing Conflict

Notes from the presentation on Managing Conflict:

[illegible]

Take some time to reflect on the learnings from module 3. Feel free to rewind the video to watch segments again. What are the key lessons or development areas that apply to you in your workplace?

[illegible]

Module 4: Communicating with Impact

Notes from the presentation on Communicating with Impact:

[illegible]

Take some time to reflect on the learnings from module 4. Feel free to rewind the video to watch segments again. What are the key lessons or development areas that apply to you in your workplace?

[illegible]

Module 5: Developing Interviewing Skills and Hiring the Right Talent

Notes from the presentation on Developing Interviewing Skills and Hiring the Right Talent:

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Take some time to reflect on the learnings from module 5. Feel free to rewind the video to watch segments again. What are the key lessons or development areas that apply to you in your workplace?

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Action Plan

After completing all training modules, select 3-5 total development areas from training modules and list them here. For each development area, how will you incorporate it in your workplace? What is the intended result you're looking for and how will you measure success?

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